



CLOSING CHECKLIST

Buyer Side

- Fully executed contract
- One valid form of photo identification for all parties
- Spelling of your client's name(s)
- Property address
- Name of lender, if any
- Sales price
- Credit for earnest money & option fees
- Loan amount, if any
- Credit for property tax paid by Seller
- Cash due at closing
- Escrows for taxes/insurance/PMI/MIP
- Home Warranty, if any

Cashier's Check or wire sent payable to TransAct Closing Services for funds due at settlement.

Seller Side

- Fully executed contract
- One valid form of photo identification for all parties
- Spelling of your client's name(s)
- Property address
- Sales price
- Existing loan payoff(s), if any
- Property tax paid by Seller
- Cash due to/from seller at closing
- Commission
- Loan charges paid by Seller, if any
- Repair expenses, if any
- Home Warranty, if any

Cashier's Check or wire sent payable to TransAct Closing Services for funds due at settlement.

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